

Southeast Nebraska Education Agency
Board Meeting

Administration Building- Board Room
320 N 5th St
Beatrice, NE 68310

Monday, November 15, 2021 11:30 AM Central

Notice of the meeting was given in advance by publication and/or posting in accordance with the Board approved method for giving notice of meetings. Notice of this meeting was given in advance to all members of the Board of Education. Availability of the agenda was communicated in the publicized notice and a current copy of the agenda was maintained as stated in the publicized notice. All proceedings of the Board of Education, except as may be hereinafter noted, were taken while the convened meeting was open to attendance of the public.

1. Call to Order

Mr. Jason Alexander called the meeting to order at 11:32 AM in the Administration Building Board Room. At the beginning of the meeting, the chairperson announced and informed the public that a current copy of the Open Meetings Act was posted on the west wall of the meeting room.

2. Introduction of persons in attendance

Introductions of those in attendance:

- Jason Alexander- Beatrice Public Schools Superintendent
- Danielle Fairbanks- Beatrice Public Schools Administrative Assistant
- Jon Zimmerman- Beatrice Public Schools School Board President
- Lisa Pieper- Beatrice Public Schools School Board Representative
- Jan Reimer-ESU 5 Business Manager
- Joining via Zoom- Michael Rogers- Gillmore Bell, Paul Grieger- DA Davidson, Justin Knight- Perry Law Firm

3. Roll call and announce quorum present

Absent: Dr. Brenda McNiff, **Present:** Jason Alexander, Lisa Pieper, Jan Reimer, Jon Zimmerman. Present: 4, Absent: 1.

Roll was called by Danielle Fairbanks

4. Election of Officers

I nominate Jason Alexander for Chairperson of the agency passed with a motion by Jan Reimer and a second by Jon Zimmerman.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea
Yea: 4, Nay: 0

I nominate Brenda McNiff for Secretary of the agency passed with a motion by Jan Reimer and a second by Jon Zimmerman.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea
Yea: 4, Nay: 0

I nominate Jon Zimmerman for Treasurer of the agency passed with a motion by Jason Alexander and a second by Jan Reimer.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea
Yea: 4, Nay: 0

5. Call for additions to the agenda of emergency nature

No additions were made.

6. Approve meeting notice and designate a method of giving notice of future meetings

Mr. Alexander shared that the notice for this meeting was published in the Beatrice Daily Sun on Friday and was also posted on the district's website.

I move that the Southeast Nebraska Education agency approve the meeting notice and designate the Beatrice Daily Sun and Beatrice Public Schools website for future advertising of meetings passed with a motion by Jan Reimer and a second by Jon Zimmerman.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea
Yea: 4, Nay: 0

7. Public Forum/Citizen's Requests/Comments Related to Agenda Items

No one spoke at this time.

8. Discussion

8.1. Review of Interlocal Agreement requirements

Mr. Alexander briefly summarized each article from the rules of governance:

- Article I addresses the formation of the agency
- Article II identifies the structure of the Board and terms
- Article III explains the designation of officers and the duties of each officer
- Article IV states that the Board has the power to employ outsiders or agencies that may need to be involved and that BPS will provide legal services and financial services as needed
- Article V reflects that committees can be established if necessary
- Article VI describes meeting protocol including a quorum, voting, conflict of interest, rules of order, public appearance and closed session
- Article VII states what will be included in the meeting minutes
- Article VIII allows for the suspension and amendment of rules
- Article IX outlines the order of business for regular meetings
- Article X states the agency's fiscal year and that the district will help prepare an annual budget for the operation of the agency

9. Action

9.1. Adoption of rules of governance

I move that the Southeast Nebraska Education Agency adopt the proposed rules of governance as presented passed with a motion by Jon Zimmerman and a second by Lisa Pieper.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea
Yea: 4, Nay: 0

9.2. Designate the office of the principal place of business of the SNEA

I move that the Southeast Nebraska Education Agency designate the Beatrice Public Schools Administration Building, located at 320 N 5th St, as the principal place of business passed with a motion by Jon Zimmerman and a second by Jan Reimer.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea
Yea: 4, Nay: 0

9.3. Discuss, consider, and take all necessary action on all other matters as required by the Interlocal Agreement or as necessary for the formation and operations of the Joint Board to include but not limited to providing for (a) a system of budgeting, accounting, auditing, and reporting of all SNEA funds and transactions, (b) the designation of a depository, (c) potential bonding of SNEA employees, if any; and (d) SNEA insurance plans

I move that the Southeast Nebraska Education Agency authorize the Chairperson and Treasurer to begin the processes of (a) establishing a system of budgeting, accounting auditing and reporting of all SNEA funds and transactions, (b) designating a depository, (c) the potential bonding of SNEA employees, if any, and (d) obtaining SNEA insurance plans passed with a motion by Jon Zimmerman and a second by Lisa Pieper.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea
Yea: 4, Nay: 0

10. Establish next meeting dates and further business, if any

Mr. Alexander suggested that a specific date for the next meeting be set later, but shared that he anticipates it will be necessary sometime during the month of December.

Next steps in this process will consist of determining what construction method will be used so that planning can begin for the scope of the project's budget.

11. Adjournment

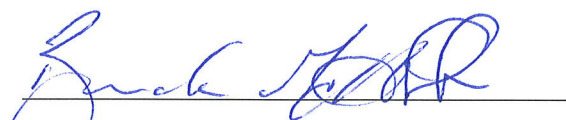
I move that the Southeast Nebraska Education Agency adjourn passed with a motion by Jon Zimmerman and a second by Lisa Pieper.

Jason Alexander: Yea, Lisa Pieper: Yea, Jan Reimer: Yea, Jon Zimmerman: Yea

Yea: 4, Nay: 0

The meeting adjourned at 12:00 PM.

Respectfully submitted by Danielle Fairbanks



Board Secretary

12/20/2021

Date